

Revision of Travelling Allowance/  
Daily Allowance etc.. with reference  
to Sixth Pay Commission.

Government of Gujarat,  
Finance Department,  
Resolution No. PGR/1009/11/Pay Cell(CH),  
Sachivalya, Gandhinagar.  
Dt. 3-10-2012

- Read :- (1) F.D. G.R. No. PGR/1098/49/M, dated 16<sup>th</sup> Sept., 1998  
(2) The GCSR 2002 (Traveling Allowance)  
(3) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV,  
dated 23<sup>rd</sup> September, 2008.  
(4) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV,  
dated 14<sup>th</sup> October, 2008.  
(5) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV,  
dated 19<sup>th</sup> November, 2008.  
(6) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV,  
dated 22<sup>nd</sup> January, 2009.  
(7) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV,  
dated 18<sup>th</sup> February, 2009

### **RESOLUTION:**

Consequent upon the introduction of revised pay structure under the Gujarat Civil Service (Revision of Pay) Rules, 2009 with effect from 1-1-2006. The question of revising the rates of Travelling Allowance, Daily Allowance etc... was under consideration of the Government. After careful consideration the Government is pleased to decide partial modification to Government Resolution No. PGR-1098-49-M, dated 16-9-1998 as amended from time to time with regard to the Travelling Allowance/ Dearness Allowance as set out in the Annexure to this Resolution to all categories of State Government employees.

2. The "Grade Pay" for determining the T.A./D.A. entitlement is as indicated in Gujarat Civil Service (Revision of Pay) Rules, 2009.
3. The term "Pay" for the purpose of these orders refer to basic pay as defined in Rule 3(9) of Gujarat Civil Service (Revision of Pay) Rules, 2009 and includes the revised non-practicing allowance, if any admissible in addition.
4. In respect of those employees who opt to continue in their pre-revised scales of pay, the corresponding Grade Pay of the pay scales of the

post occupied on 1/1/2006 would determine the T.A./D.A. entitlement under these orders. However, for determining the Composite Transfer Grant for such employees, the term "pay" shall also include, in addition to the basic pay in the pre-revised scales, stagnation increments, Dearness Pay and NPA as per orders in force on 1/1/2006.

5. These orders shall take effect from 01-10-2012. However, if the Traveling Allowance entitlement in terms of the revised entitlement now prescribed results in a lowering of the existing entitlement in the case of any individual, groups of classes of employees, the entitlements particularly in respect of "mode of travel", class of accommodation etc. shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlement.

6. In respect of officers in apex scale, the basic pay as defined in ROP Rules will be considered for determination of entitlement of Daily Allowance.

(b) The classification of cities/towns as per orders prevalent with the old rates as prescribed vide F.D. G.R. No. MSB- 102002/1255/Ch dated 07-09-2002 continues to apply.

7. It may be noted that Drawing and Disbursing Officer should ensure that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.

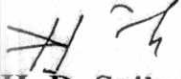
8. T.A. claims already settled as on the date of issue of this order may not be re-opened.

9. The provisions of these orders shall also apply to All India Services Officers.

10. The relevant terms and conditions governing granting of all the allowances mentioned in Gujarat Civil Service (Traveling Allowance) Rules, 2002 will continue to remain in force.

11. The necessary amendment to the Gujarat Civil Service (Traveling Allowance) Rules, 2002 will be issued in due course.

By order and in the name of the Governor of Gujarat,

  
(H. D. Sailor)  
Deputy Secretary  
Finance Department

To,

- \* The Secretary to the Hon. Governor, Raj Bhavan, Gandhinagar.
- The Principal Secretary to the Chief Minister,  
Personal Secretaries to all Ministers/State Ministers,
- \* The Registrar, Gujarat High Court, Ahmedabad,
- \* The Secretary, Gujarat Legislature Secretariat, Gandhinagar,
- \* The Secretary, Gujarat Public Service Commission, Ahmedabad.
- \* The Secretary, Gujarat Vigilance Commission, Gandhinagar,
- \* The Secretary, Gujarat Civil Service Tribunal, Gandhinagar,
- The Accountant General (Audit), Gujarat State, Ahmedabad/Rajkot,  
The Accountant General-II (A&E), Gujarat State,  
Ahmedabad/Rajkot,
- All Departments of Secretariat,  
All Heads of Departments/Offices,  
All collectors/DDOs  
The Pay and Accounts Officer, Ahmedabad/Gandhinagar,  
The Resident Audit Officer, Ahmedabad/Gandhinagar,  
All Treasury –Sub Treasury Officers  
All Officers/Branches in Finance Department.  
Select File: Pay Cell, M, Ch, P & Z Branch,  
IT Coordinator, Finance Department with request to upload this GR  
on Finance dept. web site.  
'B' Distribution.

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\* By letter

**Annexure to Government Resolution, Finance Department  
No. PGR-1009-11- Pay Cell (CH), dated the 3<sup>rd</sup> October, 2012**

**1. Accommodation entitlements for Journeys on Tour:**

**A. Mileage Allowance for journeys by Air :**

- (a) In partial modification of existing orders, with effect from 1-10-2012, travel by air within the country will be permissible on tour in the case of officers in receipt of grade pay of Rs.7600 and above at their discretion, provided that officers drawing <sup>grade</sup> pay between Rs.5400 and Rs.6600 may also be permitted to travel by air at their discretion if the distance involved is more than 500 km. and journey can not be performed overnight by direct train service/direct sleep coach service.
- (b) Secretaries of the Administrative Departments/Heads of Departments who are in super time scale of IAS/The Director General of Police and Inspector General of Police/Principal Chief Conservator of Forest would be competent authorities to permit officers who are drawing grade pay of Rs. 5400 and Pay band of Rs.15600-39100 or more to travel by air under their administrative control if –
  - (i) the distance involved is more than 500 kms.;
  - (ii) the journey cannot be performed overnight by rail; and
  - (iii) such journey by air is considered essential in public interest.
- (c) Officers who are entitled to travel by air on tour as indicated in (a) above may also travel by air along with the members of the family in respect of journeys on transfer.
- (d) Only Hon. Chief Minister shall be entitled to travel by First Class/Business Class. Other than the CM, all Ministers, Chief Secretary and other Officers shall be entitled to travel by Economy Class for air travel within the country and international travel.

**B. Entitlement for journey by Rail on tour and transfer :-**

In supersession of the orders relating to the pay ranges and travel entitlements for journey by rail on tour and transfer, the revised pay ranges and travel entitlement will be as follows with effect from 1-10-2012 :-

Pay Range (1)	Entitlement (2)
Grade Pay Rs. 7600 and above	AC First Class
Grade Pay Rs. 4200 to 6600	AC II Tier
Grade Pay Rs. 1800 to 2800	First Class/ AC III-Tier Sleeper/ AC Chair Car*
Grade Pay below Rs. 1800	Second Sleeper

\* All Government employees who are entitled to travel on tour/transfer by First Class/II AC III-Tier Sleeper/AC Chair Car may, at their discretion, travel by II AC 2-Tier Sleeper where any of the train connecting the originating and destination stations concerned by the direct shortest route do not provide these three classes of accommodation.

**Travel by Rajdhani Express Trains :**

Pay Range (1)	Entitlement (2)
Grade pay above Rs. 7600	AC First Class
Grade Pay Rs. 4200 to 6600	AC-II Tier Sleeper
All other drawing Grade pay below Rs. 4200	AC Chair Car*

\* Travel by AC III-Tier sleeper will be permissible in trains in which AC Chair Car accommodation is not provided.

**Travel by Shatabdi Express Train :**

Pay Range (1)	Entitlement (2)
Grade pay above Rs. 7600 & above	Executive Class
All other drawing grade pay below Rs. 7600	AC Chair Car.

**C. Mileage Allowance for journey by Road :-**

Grade Pay Range (1)	Entitlement (2)
(i) Rs. 8900 and above	Actual fare by any type of public bus, including air conditioned bus; OR At prescribed rates for AC Taxi

**B. Entitlement for journey by Rail on tour and transfer :-**

In supersession of the orders relating to the pay ranges and travel entitlements for journey by rail on tour and transfer, the revised pay ranges and travel entitlement will be as follows with effect from 1-10-2012 :-

Pay Range (1)	Entitlement (2)
Grade Pay Rs. 7600 and above	AC First Class
Grade Pay Rs. 4200 to 6600	AC II Tier
Grade Pay Rs. 1800 to 2800	First Class/ AC III-Tier Sleeper/ AC Chair Car*
Grade Pay below Rs. 1800	Second Sleeper

\* All Government employees who are entitled to travel on tour/transfer by First Class/II AC III-Tier Sleeper/AC Chair Car may, at their discretion, travel by II AC 2-Tier Sleeper where any of the train connecting the originating and destination stations concerned by the direct shortest route do not provide these three classes of accommodation.

**Travel by Rajdhani Express Trains :**

Pay Range (1)	Entitlement (2)
Grade pay above Rs. 7600	AC First Class
Grade Pay Rs. 4200 to 6600	AC-II Tier Sleeper
All other drawing Grade pay below Rs. 4200	AC Chair Car*

\* Travel by AC III-Tier sleeper will be permissible in trains in which AC Chair Car accommodation is not provided.

**Travel by Shatabdi Express Train :**

Pay Range (1)	Entitlement (2)
Grade pay above Rs. 7600 & above	Executive Class
All other drawing grade pay below Rs. 7600	AC Chair Car.

**C. Mileage Allowance for journey by Road :-**

Grade Pay Range (1)	Entitlement (2)
(i) Rs. 8900 and above	Actual fare by any type of public bus, including air conditioned bus; OR At prescribed rates for AC Taxi

Grade Pay Range	Localities other than those mentioned in columns (3), (4) and (5) Rs.	B-1 Class cities and expensive localities* Rs.	A Class cities and specially expensive localities** Rs.	A-1 Class cities. Rs.
(1)	(2)	(3)	(4)	(5)
Rs. 7600 and above	270	340	420	520
Rs. 4200 and above; but less than Rs. 7600	240	300	370	460
Rs. 2800 and above; but less than Rs. 4200	210	260	320	400
Rs. 1800 and above but less than Rs. 2800	180	220	270	340
Below Rs. 1800	110	140	170	210

(b) When the Government employee stays in a hotel or other establishment providing boarding and/or lodging at Scheduled Tariffs.

Grade Pay Range	Localities other than those mentioned in columns (3), (4) and (5) Rs.	B-1 Class cities and expensive localities* Rs.	A Class cities and specially expensive localities** Rs.	A-1 Class cities. Rs.
(1)	(2)	(3)	(4)	(5)
Rs. 7600 and above	670	850	1050	1300
Rs. 4200 and above; but less than Rs. 7600	450	660	810	1010
Rs. 2800 and above; but less than Rs. 4200	400	500	610	760
Rs. 1800 and above but less than Rs. 2800	260	320	390	490
Below Rs. 1800	130	170	200	250

\* As specified by Government from time to time;

\*\* As specified by Government from time to time;